

# PARADE PERMIT APPLICATION

CITY OF NEW MARTINSVILLE  
POLICE DEPARTMENT 304-455-9101  
193 MAIN STREET NEW MARTINSVILLE, WV 26155

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ORGANIZATION APPLYING FOR PERMIT \_\_\_\_\_

ADDRESS OF ORGANIZATION \_\_\_\_\_ PHONE \_\_\_\_\_

OFFICER OF ORGANIZATION \_\_\_\_\_

(NAME)

(TITLE)

ADDRESS OF OFFICER \_\_\_\_\_

PARADE CHAIRMAN OR MARSHAL \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ TITLE \_\_\_\_\_

DATE OF PARADE \_\_\_\_\_

PURPOSE OF PARADE \_\_\_\_\_

ROUTE OF PARADE (INCLUDING STARTING & TERMINATION POINTS) \_\_\_\_\_

TIME OF PARADE: STARTING \_\_\_\_\_ TERMINATING \_\_\_\_\_

ASSEMBLY AREAS: \_\_\_\_\_

DATE & TIME UNITS WILL BEGIN TO USE ASSEMBLY AREAS: \_\_\_\_\_

TIME ALL UNITS WILL BE IN FORMATION(S): \_\_\_\_\_

NUMBER OF PERSONS ON FOOT & TYPE OF FORMATIONS: \_\_\_\_\_

NUMBER OF VEHICLES & TYPES: \_\_\_\_\_

TYPE & NUMBER OF ANIMALS: \_\_\_\_\_

INTERVAL OR SPACE BETWEEN UNITS – TO BE STRICTLY FOLLOWED: \_\_\_\_\_ FEET

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DISPERSAL AREA(S): \_\_\_\_\_  
\_\_\_\_\_

TIME PARTICIPANTS WILL LEAVE DISPERSAL AREA(S): \_\_\_\_\_

WILL VEHICLE PARKING ALONG STREETS OF PARADE ROUTE BE PROHIBITED? \_\_\_\_\_

**IF PARKING IS PROHIBITED, FEE IS \$50.00.**

**IF PARKING IS NOT PROHIBITED, FEE IS \$5.00**

REMARKS: \_\_\_\_\_  
\_\_\_\_\_

APPLICANTS NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NOTE: IF APPLICANT IN NOT AN OFFICER OR IS NOT RESPONSIBLE FOR THE ORGANIZATION HOLDING THE PARADE, A LETTER FROM AN AUTHORIZED PERSON MUST BE SUBMITTED TO INDICATE SAID APPLICANT'S AUTHORITY TO MAKE APPLICATION FOR A PARADE PERMIT.

APPLICATION FEE: \_\_\_\_\_

DATE RECEIVED PAYMENT: \_\_\_\_\_

AUTHORIZED RECIPIENT OF PAYMENT: \_\_\_\_\_

BY THE EXECTUION OF THIS APPLICATION, THE UNDERSIGNED HEREBY DECLARES THAT HE OR SHE HAS READ THE ANSWERS TO THE FOREGOING QUESTIONS THAT THEY ARE TRUE AND COMPLETE TO THE BEST OF HIS OR HER KNOWLEDGE, INFORMATION AND BELIEF AND THAT HIS OR HER ORGANIZATION WILL COMPLY WITH THE REASONABLE LIMITATIONS CONTAINED IN ANY ORDER ACCOMPANYING THIS PARADE PERMIT, INCLUDING BUT NOT LIMITED TO HOURS, PLACES OF ASSEMBLY AND DISPERSAL, AND THE ROUTE OF MARCH.

SIGNED: \_\_\_\_\_  
(APPLICANT)

**PARADE APPLICATION CONSIDERED:**

\_\_\_\_ APPROVED

\_\_\_\_ DISAPPROVED

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
(POLICE CHIEF)